AI.SYNCPOINT Data Sheet

A simple but powerful solution to increase **user productivity**, **flexibility** and **compliance** of Microsoft SharePoint through Outlook

✉ AI.SYNCPOINT

THE CUSTOMER NEED

SharePoint continues to see mass adoption for managing information within organisations due to its ease of use and collaborative nature. Vital to SharePoint's success is ensuring that it holds all the information required by the user and ultimately the organisation.

A high proportion of information that is required by the user and the organisation originates or is received through email.

In order to increase productivity and further drive SharePoint adoption, it makes sense to simplify the life of the user by enabling email content to be managed alongside project related documents and content. The organisation will also improve compliance through better management of data and a more engaged and efficient user population.

As much as **80%** of an organisations information can be held within email

THE SOLUTION

AI.SYNCPOINT seamlessly integrates Outlook with SharePoint and SharePoint Online in Office 365 to benefit both the user and the organisation.
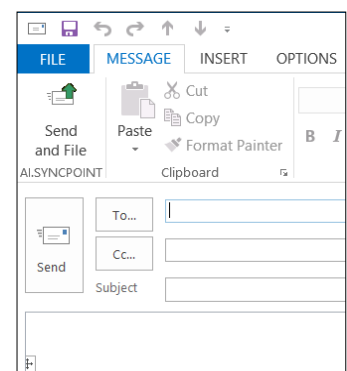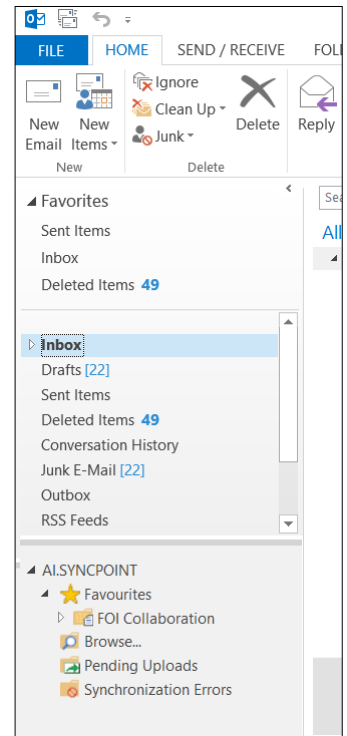
Organisations are given the ability to assert greater control over their information while maximising the adoption of SharePoint by the user.

The user can drag and drop emails into SharePoint, automatically tag content, access SharePoint libraries through Outlook, even when offline and easily share information across the organisation. This provides a familiar interface to access and effectively use the SharePoint environment driving better adoption.

Solution Key Capabilities

- ✓ Users can drag and drop emails into SharePoint libraries which appear and function like regular Outlook folders

- ✓ All email metadata including email headers are captured in SharePoint and associated with the email in SharePoint libraries or routed automatically by SharePoint through drop- off libraries

- ✓ Emails and documents live seamlessly side by side and can be easily transferred and managed within SharePoint against the corporate information policy

- ✓ Offline capability allowing users to add, view and update content when offline. Content is automatically synchronised when connectivity is restored with full conflict resolution

- ✓ SharePoint sites and libraries can be automatically pushed out and synchronised for a user. This simplifies the use of SharePoint for users and allows the organisation to determine the data a user should interact with.

- ✓ Send and file feature allows users to capture important emails in SharePoint, either in a favourite location or any SharePoint location

- ✓ Attachments can be filed separately from emails for safe capture and further editing

- ✓ Edit SharePoint directly through content either online or offline

- ✓ Safely share information through links within the organisation

ADVANTAGE

Using AI.SYNCPOINT provides a cost effective extension connecting SharePoint with Outlook. Organisations with mixed generation platforms, including Office 365, can simply and effectively connect their environments. The solution supports the user and organisations in the management of emails between SharePoint and Outlook.

Benefits include:

- Automates Outlook/ SharePoint compliance requirements

- Enhances user experience for document management and retrieval

- Supports offline working and synchronisation

- Easy to use and deploy

- Increases familiarity, productivity and adoption